



# Auditors of osteopathic schools

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## Background

The European osteopathic organisations EFO and FORE are currently collaborating with CEN to create a European standard for osteopathic practice and education. OSEAN has developed an additional set of criteria for schools that will either be integrated into the CEN standard or used as a separate supplement. In cooperation with the Austrian standards institute **OSEAN is currently recruiting a team of auditors to perform professional and remunerated audits of osteopathic schools according to these two standards.**

## Training Workshop

The Austrian Standards Institute ([www.austrian-standards.at](http://www.austrian-standards.at)) will hold a training workshop for future auditors conjointly with OSEAN.

### Tutors:

Dr. Peter Jonas (ASI) on certification

Raimund Engel, MSc., D.O. (OSEAN) on the osteopathic standards

**Date:** 12.-15. May 2014

### Locations:

- Austrian Standards Institute, Heinestraße 38, 1020 Vienna

- Vienna School of Osteopathy, Frimbergergasse 6, 1130 Vienna

**Workshop costs:** covered by OSEAN

**Travel expenses:** covered by workshop participants

The workshop will consist of lectures on the basics of auditing, a model audit procedure (performed at the Vienna School of Osteopathy) and a discussion and evaluation of this model audit.

## Applied Standards

The audits of the osteopathic schools will be performed according to the following standards

- European Norm prEN 16686, Osteopathic healthcare provision (currently in public review phase)
- OSEAN Standard for osteopathic Education Providers (might be merged with the European norm in the future)

All applicants for the auditing workshop will receive copies of the latest drafts of these documents.

## Major Responsibilities & Duties

- Perform audits of about 3-4 osteopathic schools per year, according to the standards listed above
- Be familiar with current accounting principles and auditing techniques
- Become proficient at auditing quality documents of osteopathic schools
- Assume responsibility for various segments of audits
- Interact with clients to help audit team efficiency
- Communicate auditing matters and problems to a school's management

## Requirements & Qualifications

The successful candidate will possess the following basic qualifications:

- Good project management, analytical, interpersonal, oral and written communication skills.
- Professionalism, dependability, integrity and trustworthiness combined with a cooperative attitude.
- Strong organizational skill and attention to detail.
- Several years of experience in a management position at an osteopathic school
- Demonstrated knowledge of basic business, technology, or audit principles/standards
- Good command of the English language

## Application

Please send your application including a CV and photograph to [office@osean.com](mailto:office@osean.com) before 15<sup>th</sup> March 2014. Subsequently the OSEAN board will select a team of auditors from amongst the applications before the end of March.

## Abbreviations

ASI	Austrian Standards Institute, coordinating the development of the CEN standard on osteopathy
CEN	Comité Européen de Normalisation/ European Committee for Standardization, European umbrella organisation of national organisations, coordinating the development of European standards
EFO	European Federation of Osteopaths, European umbrella organisation for national osteopathic associations, promoting and coordinating the development of the CEN standard
FORE	Forum for Osteopathic Regulation in Europe, European umbrella organisation for national osteopathic regulators, promoting and coordinating the development of the CEN standard
OSEAN	Osteopathic European Academic Network, group of osteopathic schools, fostering certification of its members according to the CEN standard