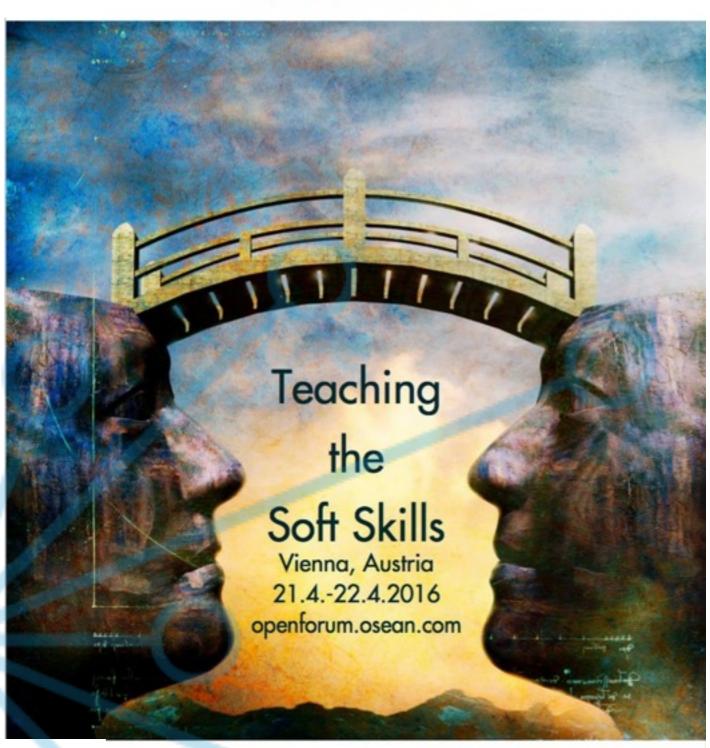


10 TIPS FOR "A GOOD **OSTEOPATHIC** EDUCATION": TEACHING SOFT SKILLS THROUGH SOFT SKILLS





OPEN FORUM 2016

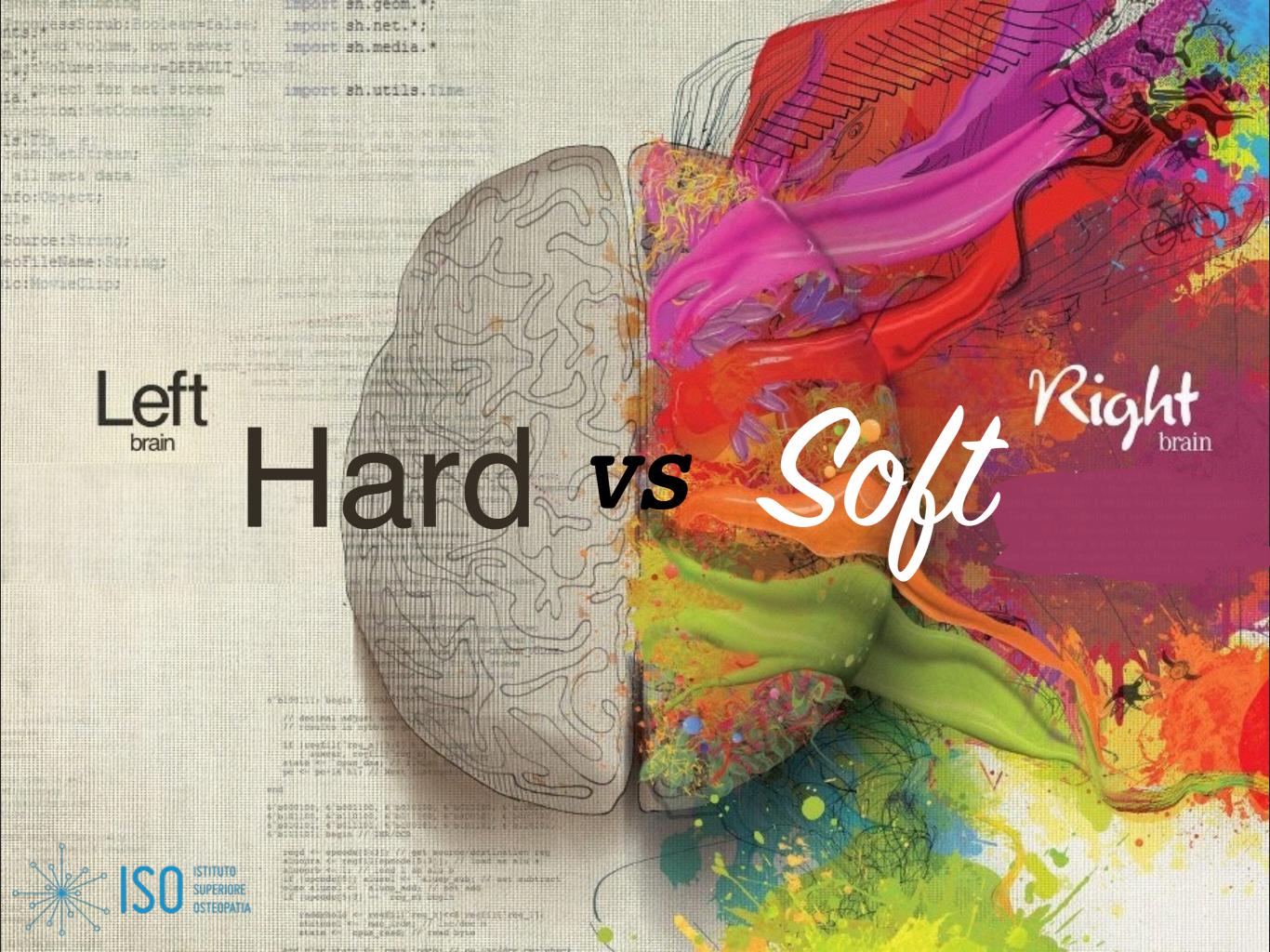
Snapshots Original Artist Reproduction rights obtainable from You've suffered www.CartoonStock.com a contusion to the soft tissue below the fourth thoracic vertebra, exacerbating the proximal sternum.

Translation: "You have a bruised rib."

LANGUAGE PROFICIENCY IS ABILITY TO SPEAK, READ, AND WRITE STANDARD ENGLISH IN A **BUSINESSLIKE WAY. ONE MAY** HAVE THE 'HARD' SKILL OF **KNOWING WHAT USAGE IS** CORRECT AND WHAT IS INCORRECT. BUT LACK THE 'SOF SKILLS OF KNOWING WHEN TO **USE ONLY STANDARD FORMS AND** IN WHAT TONE TO USE 🗻 **ΓHEM." (WAGGONER, 2002).**

SKILLS: WHAT THEY ARE?





Hard skills are normally refer to technical procedures or practical tasks that are typically easy to observe, quantify, and measure.

(Shakir, 2009).



Hard skills refer to the skills in the technical category, dealing with data and administrative skills (Weber et al. 2009).

Soft skills, which are normally referred as "PEOPLE SKILLS," are not easily taught although. These skills can be typically categorized into three major categories namely: personal attributes interpersonal skills problem solving and decision making skills (Shakir, 2009).



Right

Soft skills are defined as the "interpersonal, human, people or behavioural skills needed to apply technical skills and knowledge in the workplace"

(Weber et al, 2009)







Analyzing the skill requirements mentioned in online vacancy advertisements and found that 26% of all skills mentioned were soft skills. The six soft skills most commonly mentioned.

Gullivan, Truex and Kvasny (2003)

The capabilities for success in the accounting profession are identified and divided into the following five categories:

- 1. communication
- 2. interpersonal
- 3. leadership
- 4. organization
- 5. self-motivation
- 6. creativity

- 1. communication
- 2. intellectual
- 3. knowledge of public accounting
- 4. organizational and business knowledge
- 5. interpersonal



Employers/recruiters

